

## Catholic Student Bussing Registration

## Account Creation Steps:

- 1. Click the following link to register: https://wolfcreek.schoolengage.ca/#/register/CatholicBussing
- 2. Enter your new account information. (With Parent First and Last Name)

Catholic Bussing	g Invitation		
Prior to logging in for the first mail address provided.	time you will be required to	activate your account through the not	ification sent to the
Email			
Please enter your email addro	988		
Repeat Email			
Password	<b>a</b>	Confirm Password	
am registering as a:			
Parent / Guardian / Repr	esentative		
Mature / Independent Stu	ident		
First Name	۵	Last Name	4

3. Confirm your account with the link in the email you will receive from SchoolEngage.





## Transportation Sign-Up Steps:

- 1. Log into SchoolEngage with your newly created Account Email and Password. If you are having troubles, the login page can be found here: <u>https://wolfcreek.schoolengage.ca/#/login</u>
- 2. Once logged in, create the student that you will be signing up for transportation with the "Add Student" button on the left-hand menu.



- 3. Fill in the correct information for the student.
- 4. Once created you will be brought into the student's page. This page can also be accessed again by pressing the "Students" button in the left-hand menu and selecting the specific student.
- 5. Select the form to complete by pressing the "New" button associated with the correct year that you are applying for.

Forms	Add New Application
> 2019-2020 Catholic Student Bus Application	+ New
> 2020-2021 Catholic Student Bus Application	+ New

- 6. Correctly complete the appropriate fields in the form and on the last page hit the "Submit" button to submit the form to the transportation department.
- 7. If you have selected that this is a cross boundary application, you'll notice that another form has been assigned to the student. Please complete it as well by expanding the form information and clicking the blue form button.

Fo	rms			2	; -
>	2019-20	020 Catholic Student Bus Application   1 form			
~	2019-20	020 Cross Boundary Transportation Form   1 form requires attentio	n		
E	dit or \$	Submit Incomplete Forms 1			
		CREATED	STATUS	±	Û
		01/07/2020 02:25 PM	INCOMPLETE	2	
>	2020-20	021 Catholic Student Bus Application		+	New

- 8. You will receive an email notification when the applications have been processed.
- 9. To apply for transportation for multiple students, continue from Step 2 for each individual student.

